



HAMBLETON ATHLETICS & RUNNING CLUB

MINUTES OF COMMITTEE MEETING

Meeting held 6th December 2021

MINUTES

1. Attendees & Apologies

Attendees: Ruth Hancock (Chair, RH), Chris Lees (CL), Gemma Wardle (GW), Anna (AB), Sara (SS), Kay (KK) & Tony (TJ)

Apologies: Nigel, Alice

2. Review of actions from meeting dated 6th September, Matters Arising

CASC Status – delay due to lack of communication from Communities First person who was helping us (not a HARC specific problem). Agreed to proceed with application ourselves. First step CL to review Articles of Association & circulate any required changes for committee approval

HARC Flag – purchased, ground spike now ordered to improve stability

Water Bottles/Other HARC branded items – on hold until after club kit sorted

Guidelines for use of HARC logo – still to be documented by CL/GW

Crowd funding – no update provided (Alice)

Timing of member communications – appears to be resolved

3. Review of reports from Chair, Head Coach, Treasurer & Membership Secretary

Chair: The committee noted with sadness Ruth's decision to step down as Chair at the next AGM

Head Coach: No questions

Treasurer: Noted that we should keep abreast of the Corporation Tax implications of any income we have at the end of the financial year, if necessary looking at training camps or similar to avoid a large bill.

Committee approved purchase of a tent/shelter for use at events at a cost of £133.95

Membership Secretary: Not reviewed

4. Committee Roles & Responsibilities

The subcommittee have now completed documentation of role outlines for all existing and vacant roles, together with a skills matrix outlining the key skills for each role. These will be circulated to members prior to the AGM to invite people to join the committee and help out.

ACTION: All existing role holders to add explanatory note for any skills listed at level 3 & return to AB ASAP

5. Club kit

New kit design has now been agreed by the committee for T-shirts and vests. AB to liaise with supplier to get prototype produced for colour matching then orders to be opened for all kit. Agreed that ladies T should have a V neck if this is possible. Committee approved bulk order of 10 men's vests due to having no existing stock. Noted that we will need to agree what to do with the existing stock of ladies' vests from Kukri (7 items, smaller sizes) and may end up writing these off.

ACTION: AB to follow up with Scimitar accordingly

6. HARC Christmas Party

Noted that take up has been lower than hoped but as the event is the last night of term and also only a week before Christmas this may impact.

7. Club events/races listing

Committee agreed that it would be worthwhile maintaining a list of events that club members are attending with the aim of encouraging group attendance either as participants or as supporters. Agreed that it is very much appreciated when club members attend events as supporters (eg Cross Country).

ACTION: All committee members to forward details to CL, including links to register

ACTION: AB to contact members not local to Bedale/Northallerton to ensure we don't miss anything further afield

8. HARC Awards/Club Competitions

Agreed that Club Awards ceremony will be scheduled for April

Agreed that the NYSD League will form the basis of club competition/performance awards. Noted also that only licensed races can count towards "most improved" as these are all that is picked up by the website and this is the only tool we have to calculate with

Agreed to form a subcommittee to decide on how many awards, what they should be and potential winners. To include some kind of "members choice" and potentially some "fun" awards too.

ACTION: Subcommittee CL, RH, KK, SS to meet and discuss and feed back to main committee

9. Sunday runs

RH noted that attendance at Sunday runs has been dropping off other than for events such as Cod Beck/Sunday lunch and this impacts on leaders' ability to plan. Agreed therefore that Sunday run frequency will drop to approx. monthly, depending on what events are scheduled (as these also tend to be on Sundays which is impacting attendance). Also agreed that if there is no club session on a

Sunday members are free to arrange their own runs with others as they wish. Noted that Coaching Team members should not organise runs at club session times so they are not formal club sessions

10. AOB

Communication with members – Committee agreed that minutes should be shared with members to encourage discussion and participation on the committee. All committee members to encourage others to join the committee

ACTION: AB to ensure minutes are shared with members after each meeting (via HARC website)

AGM – Confirmed AGM will take place on 7th March 2022. Post meeting TJ confirmed that the Buck Inn at Thornton Watlass will be the venue

Park Run – noted that attendance tends to be spread across several Park Runs (due to personal preferences including convenience, course, PR tourism and more) and this can mean some people end up running alone. All 3 local runs to be added to website so members can see where others are going and all members & committee encouraged to share plans for tourist runs

ACTION: GW to update website accordingly

Membership fees – noted that these need to be finalised very soon as membership comes due from 1st Jan - *ACTION Alice to circulate proposal to committee group ASAP*

Date of next meeting: Monday 7th February 2022

Prepared by Anna Bonner, 7th December 2021