

## HARC Committee Meeting Minutes

Meeting held: Monday 6<sup>th</sup> September at HARC HQ

Attendees: Ruth (Chair), Chris, Gemma, Anna, Sara, Tony, Alice & Kay

Apologies: Nigel

### 1. Review of previous minutes & Matters Arising

Review of membership renewal info – done

Documentation of role specific processes – ongoing ACTION ALL

Club Principles – to be translated into video when time permits (ACTION Gemma)

Kit reminders to members – done

Mental Health Champion info – done

WhatsApp notification only group – completed

### 2. Reports

Chair's report – no questions

Head Coach's report – no questions, noted that discussions ongoing on best way to help members with goals outside Intermediate programme (eg several currently marathon training)

Treasurer's report – no questions

Membership Secretary's report – noted one additional member since report prepared. Issues with second claim members now resolved

### 3. Committee Roles subcommittee

Roles have now largely been defined, noted that in a small club there will be overlap between roles and teamwork will be required. Agreed subcommittee will meet to finalise all role information prior to the next meeting so that nominations for roles can begin

### 4. CASC Update

Chris reported that a lawyer has been consulted to consider whether CIO status would be more beneficial than CASC – discussions ongoing

### 5. Publicity

Sara reported that HARC posters have now been produced and distributed around Bedale. Additional posters will be printed and shared far and wide – noted that Northallerton is a good target with all the members over there and also surrounding villages

A proposal to buy a club flag at a cost of ca £275 was agreed. The flag would act as a meeting point for members at events or sessions, giving a welfare benefit as well as a visual reminder of HARC. Publicity to agree design & spec – noted that while it needs to be robust it will only be outside for a couple of hours at a time

## 6. Mental Health Champions/Run & Talk planning

Discussions around the possibility of organising a specific event for the Run & Talk week suggested that this may be problematic, there is limited time to organise and also because of concerns around the format this should take. Instead a proposal was put forward that the week will be used to remind members of the benefits of running for mental health via social media posts and reminders at the beginning of sessions. ACTION Anna & Kay to feedback to committee after seminar

[Post meeting note – seminar did not provide any additional suggestions so agreed we will go forward with the proposal of reminders through the week]

## 7. Kit ordering update

Agreed that we will begin the search for an alternative kit supplier as Kukri continue to show poor service, poor quality and poor stock availability. New supplier needs to be able to offer a wider range of kit (eg base layer, jacket) and to supply samples prior to any decision to change. ACTION – Anna to progress this and report back to committee

Agreed that while club water bottles etc are nice to have these need to be approved prior to production and a range of suppliers should be checked. ACTION – Anna to follow up

## 8. Use of the HARC logo

It was agreed that the HARC logo can only be used on official club kit. Guidelines for use of the logo will be documented but any use will require committee prior approval. ACTION – Chris & Gemma to document logo details/specifications

## 9. Crowd Funding

Chris advised that BASA will be using October as their month for this. November/December fall too close to Christmas and it would therefore be best to delay ours until March/April for maximum effect. ACTION – Alice to confirm whether this is possible

## 10. AOB

Communication with members – as noted in the Head Coach report, members have been communicating with Chris and other members of the committee at times that aren't necessarily reasonable. A gentle reminder will be issued to members that communication should ideally be 8-8, responses may not be immediate and wherever possible group chats should be used rather than direct messages (so everyone gets the benefit of the answer) and the Club Handbook will be updated. ACTION – Chris to draft message to members in conjunction with Ruth & Kay

Fundraising opportunities – noted that Bedale Car Boot may now be accepting applications and that Tesco Community Champions had nobody on their list for funding. ACTION – Alice to follow up

Christmas Party – agreed this should be open to all club members and shouldn't incorporate a run. ACTION – Nigel to follow up on suggestions (80s disco very popular!)

## **Date of next meeting**

The next meeting is scheduled for Monday, December 6<sup>th</sup> 2021 at 7pm