



Committee meeting minutes

4th March 2026, 7pm

HARC HQ

Attendees:

Chris Lees, Chair

Alice Inglis

Erin Marley, minutes

Gemma Wardle

Sarah France

Michelle Slade

Graham Finlay Kate Stead

Sara Sherwood

Rebecca Cobby

Rose Kirk

Apologies:

Lynette Sowerby

1. Welcome and introduction

Chris welcomed new members Sarah France, Rose Kirk and Lynette Sowerby.

Apologies from Lynette.

2. Open Actions from December Meeting

- Update provided on progress with adding role information. Erin said that she had started and hoped to be finished soon. When she is, she will put a message in the committee WhatsApp group and those who have completed theirs can give the message a thumbs up.

In December's meeting we also discussed role reminders and asking another committee member to do the same so actions wouldn't be missed. Gemma has set these up for the London Marathon place for the incoming chair. If you would like any other role to also set up reminders, please speak with them.

- Parkrun takeover: A date had been suggested but this is the date of the C25K graduation.

Action: Chris to speak with Ruth Hancock regarding Thorp Perrow takeover.



3. Reports from Chair and Treasurer

Standing item not required as AGM was held on 2 March 2026. All reports are available on the HARC website.

4. Verbal Updates from:

- Membership Secretary
- Head Coach
- Grants & Income
- Welfare

Standing item not required as AGM was held on 2 March.

Alice reported that we have got 2 new members since the AGM. We now have 141 club members.

5. Social & Fundraising Team Update

As mentioned in the AGM, the club has raised just over £1,053 for Hambleton Community Action, our chosen charity for 2025/6.

Action: Gemma to arrange a presentation and presentation cheque for Hambleton Community Action. Alverton Press may print the cheque at a low or no cost. Sara expressed interest in attending. This was agreed by all present.

Sara confirmed a £250 donation from the Beresford-Peirse Masonic Lodge, who would like to present it to the club.

Action: Sara to propose some possible dates to the Lodge for a presentation at the Dales Centre before a Tuesday session so we have juniors and seniors there.

Emma Oliver has kindly offered funding for junior kit. Money has been offered in the past for those who may wish to participate in club events but could not afford to do so, however no recipients have been identified.

The committee discussed whether discounted kit could be provided up the the amount that is being offered. Michelle suggested the funding could go toward spikes, as the cost of these is quite high and not having them could be a barrier to participating in athletic events for juniors. Sara asked if kit is discounted does this mean that if a junior



member cannot afford to participate in events, does this mean that we would no longer be able to help them?

Action: Chris to confirm what the money is intended to cover.

6. Role Allocation for Committee & Volunteers

First person named is the primary point of contact and will be listed on the HARC website and the England Athletics website where required.

Committee Roles

- Competitive Team Manager – Michelle Slade, Chris Lees
- DBS Verifier – Chris Lees
- Grants & Income – Kate Stead, Erin Marley, Alice Inglis
- Officials Coordinator – Alice Inglis
- Publicity Officer – Erin Marley (reports), Ruth (weekly summaries), Rose Kirk, Sara Sherwood and Kate Stead (Social Media)
- Welfare – Rebecca Cobby
- Deputy Welfare – Michelle Slade, Alice Inglis, Chris Lees

Volunteer Roles

- Mental Health Champions – Michelle Slade, Rebecca Cobby, Kate Stead, Chris Lees, Sara Sherwood
- Kit Coordinator – Sara Sherwood, Chris Lees, Gemma Wardle, Graham Finlay
- Parkrun Liaison – Ruth Hancock (Sarah France to speak to Ruth regarding interest)
- Running Events Promoters – Chris Lees, Michelle Slade, Rose Kirk
- Social & Fundraising – Gemma Wardle, Bridget Wilson, Sara Sherwood, Rebecca Cobby, Erin Marley, Michelle Slade, Rose Kirk, Sarah France
- Website Hamster – Chris Lees
- Awards Sub-Committee – Erin Marley, Sarah France, Graham Finlay
- Route Scheduler – Gemma Wardle



7. Committee Meeting Dates for 2026/27

- 1st June
- 14th September
- 7th December
- 11th January (Pre-AGM meeting)
- AGM: 1st March 2027

8. Review of AGM Voting Procedure

Majority voted in favour of requiring members to be present at the AGM to vote when two candidates apply for the same committee role.

It was discussed that the January pre-AGM meeting may be omitted at the discretion of the Chair and Secretary.

9. Any Other Business (AOB)

Action: Chris to ensure coaches use the established naming convention for new routes in the route library.

Sara suggested each role produce a “talking heads” video explaining responsibilities to be ready for the next round of committee nominations in the new Year or before. As part of the publicity team role, the committee also discussed posting more on Instagram/Tiktok to reach a wider audience.

Post-meeting note: Sara has made and posted some videos of runs on the HARC Facebook page which have had positive engagement.

Post-meeting note:

Graham raised the issue of WhatsApp groups being difficult to follow.

Recommendation: make more use of “Announcements”. Running Events Coordinator to monitor member chats and add relevant runs to announcements.