

COMMITTEE MEETING MINUTES

01 December 2025, 7pm

Venue: Michelle's house

Attendees:

Name	Role
Gemma Wardle	Chair
Erin Marley	Minutes
Rebecca Cobby	
Graham Finlay	
Sara Sherwood	
Chris Lees	
Kate Stead	
Michelle Slade	

1. Welcome and apologies

Apologies from Ste Moon and Alice Inglis. Gemma thanked Michelle for hosting the meeting.

2. Review of open actions

Grants and income

Gemma to contact Alice to discuss activity – COMPLETE

Awards night

Michelle and Erin to write up notes for the tasks that need to be completed – C/F

Chris to share information in WhatsApp group about additional races now being counted towards performances for some awards – COMPLETE

3. Written reports from Chair and Treasurer (GW, GF)

Chair

Gemma said that she will now give verbal updates at committee meetings and provide annual written reports.

We have recently had our latest C25k graduation. Club numbers are growing, and the club has a positive reputation locally. We have had new people coming for taster sessions as well as the intake from C25k programmes. New members are encouraging even newer members and those coming for tasters to join the club, which is really lovely to see.

Gemma will be stepping down from the role of Chair at the end of the current membership year, so succession planning needs some thought. The role does not need to be taken on by an existing committee member, however an existing member will have an understanding of how things work behind the scenes so it may be beneficial.

Gemma requested that current role-holders ensure that job roles are up to date on the HARC website so that the information is available for those interested in standing for the 2026/27 committee.



Kate asked if there are any legal implications of being the Chair. Gemma and Chris confirmed that the Chair is a company director.

Action: Committee members to mention that the Chair role will be available, as well as other committee roles, stressing that positions on the committee do not “belong” to anyone, and new members are encouraged to get involved.

Action: Job roles to be updated on the HARC website. Chris has shared details in WhatsApp on how to do this.

Treasurer

Graham has filed the club accounts with HMRC and Companies House.

As of 30 November (day before the meeting) there was £3800 in the bank, with some funds to go out. Our current reserves are approx. £1600, about £400 down from last year. However, we will generate some income from membership and have some money due from easyfundraising.

Action: Chris Lees said that his company had pledged to cover the costs of medals for HARC Angels in 2020. He will check the amount that was pledged and ensure payment is made – COMPLETE

4. Verbal updates

From Membership Secretary, Head Coach, Grants & Income, and Welfare officer(s)

Membership Secretary

We currently have 136 members. All members are registered with England Athletics.

Head Coach

Next Couch to 5k will hopefully be starting in January 2026.

Grants & Income

Alice completed Tesco Stronger Starts (blue tokens) application and requested Northallerton Tesco for the collection point.

Sara wrote to the Freemasons requesting £500 for first aid training.

Welfare

A “Let’s Lift the Curfew” run was organised to raise awareness of the dangers for women running when the nights get darker.

The team have also attended a range of webinars and shared ways of working with other clubs.

Kit updates

There have been 15 orders for the new ‘flow’ t-shirts, and the order can go ahead as this meets the minimum order number. There have been 8 orders for the new vests, which is not enough to meet the minimum order requirement. If by 8 December, not enough orders for vests have been made then the order will be postponed until the spring when it is more likely that people will want to run in a vest.



5. Update on fundraising from the social and fundraising team (GW)

Profit on ticket sales for Taskmaster was just under £45, to be retained in club funds.

We had 45 attendees at Awards Night. The cost to the club was £60.71, which is significantly lower than the budgeted spend on favours, decorations and thank you gifts for guests, as some allowance was built in to the tickets prices.

Christmas meal is this week – 17 attendees expected.

HARC Angels has fewer participants than it would usually have at this time this year. Please encourage people to take part. Post-meeting note: target of 50 participants was hit.

6. Membership fees for 2026/27

As EA fees are increasing and our cash reserves are decreasing, Graham proposed that membership fees for 2026/27 be increased by £5 for adult membership types. Junior membership fees will remain the same. Household discounts will still apply.

This was approved by all in attendance at the meeting.

Action: Membership secretary to update fees on HARC website.

7. Upgrades to Northallerton Sports Village

Chris wrote a letter of support for upgrades to the Northallerton Sports Village, outlining how it is used and how improvements would benefit the club.

8. Kit buy/sell/swap proposal

Options for making this possible were discussed, including a tabletop sale or a separate WhatsApp group for buy/sell/swap.

It was decided that keeping the chat in the main group chat was the best way to do this, but to nominate a particular day and encourage members to post items on this day.

Action: Sara to set up a buy/sell/swap event in the main WhatsApp chat

9. AOB

Some local sports clubs have done a parkrun takeover. Is this possible for HARC?

Action: Graham to mention this to the run director for Thorp Perrow parkrun and Gemma to mention the idea to the HARC parkrun liaison team.