



HAMBLETON ATHLETICS & RUNNING CLUB

MINUTES OF COMMITTEE MEETING

Meeting held 12th December 2022

1. Attendees & Apologies

Attendees: Gemma Wardle (Chair, GW), Chris Lees (CL), Anna Bonner (AB), Sara Sherwood (SS), Graham Finlay (GF)

Apologies: Kay Kelly, Nigel Haresign, Ruth Hancock

2. Review of reports

Reports from Chair, Head Coach, Membership, Fundraising and Treasurer were reviewed. There were no questions arising.

3. Outstanding actions from previous meetings

All open actions were reviewed and the following noted:

HMRC Accounts Submission – awaiting response from HMRC on two questions.

Kit – committee agreed to drop the search for coaching team hi-vis kit due to difficulties sourcing something appropriate; junior kit (shorts) to be parked until spring; coach coats sourced for new coaching team members but unable to get further identical coats, SS will liaise with Cheryl to look at alternatives; junior kit (tshirts & vests) – to be revisited in February to arrive in time for the new season, committee noted the requirement to order min 10 items and that this may need us to increase stock held. Agreed to try to minimise this by encouraging orders within a specific window.

Codes of conduct – AB to progress this urgently.

Welfare issues – KK still needs to complete the Time to Listen course in order to align with EA requirements.

Junior section plans – on hold for now pending increased junior numbers in Spring.

4. CASC Status update & submission of club accounts

GF confirmed he has been working on a CASC application. As expected, there are some areas of the club articles which may require amendment. GF will continue to work through these with CL, referring to Directors and/or committee as required.

As noted above, questions have been sent to HMRC regarding accounts submission and Corporation Tax/CASC status.

5. Club bank account switch

GF confirmed that the new club bank account has been opened with Virgin and that debit cards will initially be issued to GF & GW. The existing account will be closed and any balance transferred across.

6. HARC Angels 2022

To date we have 28 registrations for the HARC angels event which this year is raising money for Hambleton Foodshare. Committee agreed that we will all encourage members and their friends and family to sign up as we need 50 registrations to cover costs. It was suggested that some specific event posters are produced which can be displayed in prominent sites such as near the Foodshare donation points.

ACTION: GW & SS to organise posters

7. Feedback from coaching morning

CL reported that the recent coaching development morning had been a success. The team welcomed two new leaders (Jo Sinnott and Nick Wilson) and worked through some teambuilding & technical developments. All agreed that as a club we should be supporting local races and events, ideally by participating but at least by supporting. As with last year, AB will ensure events are published on the website and “dates for your diary” sent out regularly for members.

ACTION: AB to confirm event list with CL and update on website

8. BASA Affiliation

CL reported that it may be possible for HARC to affiliate with BASA (Bedale Sports Association), which would have the advantage of providing indoor facilities for the club to meet and socialise, as well as a location for athletics and other sessions. The committee agreed it is worth investigating this further.

ACTION: AB to formally contact BASA Secretary to request affiliation

9. AOB

Membership fees 2023 – committee agreed to keep fees at the same level as this year.

Meeting dates 2023 – 6th February, 6th March (AGM), 12th June, 4th September, 4th December, all at 7pm.

Date of next meeting: Monday 6th February, 7pm

Minutes prepared by Anna Bonner, 15th December 2022